DATE

Sender’s Name & Title
Organization
Address
Address, XX #####

Dear Selection Panel,

I am writing this letter to support the application of APPLICANT’S NAME to be chosen as a ACADEMY NAME Scholar. I have had the opportunity to observe and gather feedback about APPLICANT’S NAME, and I believe she/he possesses many of the qualities needed for participation in the ACADEMY NAME. She/he has effective interpersonal skills and has been able to successfully relate to her/his specific nursing peers and leaders, and to individuals across a spectrum of interprofessional levels and abilities. Secondly, I believe NAME is an excellent clinician, who cares deeply about the profession of nursing, and clearly conveys this excellence and passion to her/his co-workers.

If accepted for this opportunity, APPLICANT’S NAME will have the support needed to attend the face-to-face intensive event and work on her/his ACADEMY NAME project.

Sincerely,

Sender’s Name & Title
Organization
Office: ####.####.####
Email: xxx@xxxx.org