**Chapter 7**

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| **Preceptor Development Plan: Communication** |
| Review the information on communication described in this chapter. What are your strengths? In which areas do you need to increase your knowledge and expertise? What is your plan for expanding your knowledge and expertise? What resources are available? Who can help you? |
| **Name:**  |
| **Date:** |
| **Effective Communication: Intent** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Effective Communication: Listening** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Effective Communication: Advocacy** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Effective Communication: Inquiry** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Effective Communication: Silence** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Handoffs** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Team Communications** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Difficult Conversations** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Communication Strategies for Education and Meetings** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |

**Chapter 8**

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| **Preceptor Development Plan: Coaching** |
| Review the information on coaching described in this chapter. What are your strengths? In which areas do you need to increase your knowledge and expertise? What is your plan for expanding your knowledge and expertise? What resources are available? Who can help you? |
| **Name:**  |
| **Date:** |
| **Being a Coach** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Setting Up a Coaching Agreement** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Building Trust** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Utilizing a Coaching Interaction Process** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Inspiring Learning and Moving Through Challenges** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Using Appreciative Inquiry**  |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Working With Resistance and Edges** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Ending a Coaching Relationship** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |

**Chapter 9**

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| **Preceptor Development Plan: Effectively Using Instructional Technologies** |
| Review the information on effectively using instructional technologies described in this chapter. What are your strengths? In which areas do you need to increase your knowledge and expertise? What is your plan for expanding your knowledge and expertise? What resources are available? Who can help you? |
| **Name:**  |
| **Date:** |
| **Technology Across Generations** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Web-Based Technologies for Presenting Didactic Materials** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Web-Based Collaboration Tools** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Simulation: General** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Simulation: High-Fidelity Patient Simulation** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |

**Chapter 10**

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| Preceptor Development Plan:Working With Specific Learner Populations |
| Review the information on working with specific learner populations described in this chapter. What are your strengths? In which areas do you need to increase your knowledge and expertise? What is your plan for expanding your knowledge and expertise? What resources are available? Who can help you? |
| Name:  |
| Date: |
| Pre-Licensure Student Nurses |
| Strengths | Needs | Plan | Resources |
|  |  |  |  |
| New Graduate Registered Nurses |
| Strengths | Needs | Plan | Resources |
|  |  |  |  |
| Post-Baccalaureate Graduate Students |
| Strengths | Needs | Plan | Resources |
|  |  |  |  |
| Experienced Nurses |
| Strengths | Needs | Plan | Resources |
|  |  |  |  |
| Internationally Educated Nurses |
| Strengths | Needs | Plan | Resources |
|  |  |  |  |
| Nurses From Different Generations |
| Strengths | Needs | Plan | Resources |
|  |  |  |  |

**Chapter 11**

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| **Preceptor Development Plan: Precepting APRNs** |
| Review the information on precepting APRNs discussed in this chapter. What are your strengths? In which areas do you need to increase your knowledge and expertise? What is your plan for expanding your knowledge and expertise? What resources are available? Who can help you? |
| **Name:**  |
| **Date:** |
| **The Role of the APRN Preceptor** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Knowing Your Preceptee** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Knowing Yourself** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Precepting the APRN Student** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Making the Most of the Clinical Setting** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Precepting Strategies for APRNs** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Evaluation** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |

**Chapter 12**

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| **Preceptor Development Plan:****Assessing and Addressing Preceptee Behavior and Motivation** |
| Review the information on assessing and addressing preceptee behavior and motivation described in this chapter. What are your strengths? In which areas do you need to increase your knowledge and expertise? What is your plan for expanding your knowledge and expertise? What resources are available? Who can help you? |
| **Name:**  |
| **Date:** |
| **Just Culture** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Providing Feedback** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Behavior** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Understanding Preceptee Motivation** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Interacting With Influence** |
| **Strengths** | **Needs** | **Plan** | **Resources** |
|  |  |  |  |
| **Dealing With Errors and Behaviors in Your Organization** |
| What is the predominant way of dealing with behavior and errors in your organization? If it is not a Just Culture, what can you do to influence the use of Just Culture with your preceptee?  |
|  |
| **Your Own Behavior and Motivation** |
| Think about your own behavior and motivation. What is your predominant behavior? What motivates you? |
| **What is your predominant behavior?** |
|  |
| **What motivates you?** |
|  |