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SAN ANTONIO, TEXAS, USA | 11-15 November 2023

DELEGATE INFORMATION GUIDE

*Please have this guide with you
for the House of Delegates during
the 47th Biennial Convention.*



Welcome

Thank you for your time and dedication to giving your chapter a voice at the 2023 House of Delegates, taking place at Sigma's 47th Biennial Convention.

This guide is designed to help you prepare for and fulfill your delegate duties during the House of Delegates sessions on 14-15 November 2023, where you and delegates from around the world will conduct the society's official business. The following items in this guide require delegate action: the international elections ballot, an outline of proposed bylaws and articles of incorporation amendments, and a list of resolutions to be presented for voting.

Before convention, please familiarize yourself and your chapter members with the voting issues and determine how the chapter would like you to cast its votes. For further clarification about proposed amendment or election questions, please post in the Chapter Delegates Community on The Circle for a prompt response. Visit <https://TheCircle.SigmaNursing.org/MyGroups> and click on "Chapter Delegates."

Please have this guide with you during the House of Delegates. We look forward to seeing you in San Antonio or welcoming you virtually!

HOUSE OF DELEGATES DATES AND TIMES

Session I and Delegate Briefing

Tuesday, 14 November

In-person start time: 10:30 a.m. CST (1030)

Virtual broadcast begins: 11:00 a.m. CST (1100)

Session II

Wednesday, 15 November

In-person start time: 8:30 a.m. CST (0830)

Virtual broadcast begins: 9:00 a.m. CST (0900)

Virtual delegates should log in 15-30 minutes before the session start time.

Delegates joining in person will report to the Hemisfair Ballroom at the dates and times listed above. Delegates participating virtually will receive login and voting instructions prior to the convention. Election voting will occur during Session I and voting on bylaws and articles of incorporation amendments and resolutions will occur during Session II. Delegates who are not present during voting times may not vote. **All delegates must supply their own devices to access the official voting platform.** A limited number of charging stations will be available. Please bring a fully charged device.

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All times listed in this guide were current at time of press.

To make sure you have the most up-to-date information
and all relevant delegate resources you need, visit

SigmaNursing.org/Delegates.

BALLOT INFORMATION

One of the most important responsibilities of chapter delegates is electing Sigma's leadership. The Leadership Succession Committee prepared a ballot of distinguished candidates, employing a rigorous review and interview process. Only members who maintain an active, dues-paying membership status are eligible for positions on the ballot. Members may not hold more than one elected office at a time. Current Leadership Succession Committee members and Sigma employees are excluded from the current ballot.

ELECTED OFFICES, ELIGIBILITY, AND TERMS OF OFFICE

- Elected positions shall be the officers and directors of the Sigma Board of Directors, Regional Chapters Coordinating Committee Chair, Regional Chapters Coordinating Committee members, Leadership Succession Committee members, and Governance Committee members.
- **Officers:** The president-elect will be elected for a term of two years and then succeed to a two-year term as president. The vice president will be elected for a term of two years. The treasurer and the secretary are each elected for a term of four years. A maximum of four years may be served unless running next for president-elect.
- **Directors:** Directors will be elected in alternating biennia: three in one biennium and two in the next biennium. The term of a director is four years. Directors may serve a maximum of four consecutive years (one term) on the board unless running next for the president-elect position.
- **Regional Chapters Coordinating Committee Chair:** The Regional Chapters Coordinating Committee Chair will serve a two-year term and may not serve more than two consecutive terms on the board in this position.
- **Committees:** A committee member may not serve longer than six consecutive years.
 - *Regional Chapters Coordinating Committee:* The term of office shall be two years.
 - *Governance Committee:* Two members of the Governance Committee shall be elected each biennium for a four-year (4-year) term, and three members of the Governance Committee shall be elected each biennium for a two-year (2-year) term. The two members elected in the previous biennia for a four-year (4-year) term shall continue their service on the committee.
 - *Leadership Succession Committee:* Three members of the Leadership Succession Committee shall be elected for a four-year (4-year) term, and four members of the Leadership Succession Committee shall be elected for a two-year (2-year) term. The three members elected in the previous biennia for a four-year (4-year) term shall continue their service on the committee.

MEET THE CANDIDATES

Many opportunities and resources are available to help you and your chapter learn about the candidates and determine how to cast chapter votes. To view candidate photos, statements, and videos, visit SigmaNursing.org/Candidates and log in with your Sigma username and password. This webpage will also share information about the Conversations With the Candidates webcasts, which will give you the opportunity to learn more about the candidates for President-elect, Vice President, Treasurer, Director, Regional Chapters Coordinating Committee Chair, and Regional Coordinators.

RESTRICTIONS FOR CANDIDATES' CAMPAIGNING

- The candidate statement, video, and photo are the only materials candidates are allowed.
- Candidates are not permitted to distribute handouts or other material in person or virtually.
- Candidates, friends, chapters, and regions are prohibited from engaging in any campaigning. This includes email campaigning and social media such as Facebook, X (formerly Twitter), LinkedIn, etc.
- Sigma staff and members of the Board of Directors are prohibited from assisting or supporting any candidate.

QUESTIONS OR COMMENTS?

Sigma headquarters staff and Leadership Succession Committee members are available to answer questions regarding the election and campaigning.

Staff Contact:

Bobbi Arnold (bobbi@sigmanursing.org)
Phone: +1.317.634.8171 (International)
or 888.634.7575 (US/Canada toll-free)

Leadership Succession Committee Chair:

Tamar Rodney, PhD, RN, PMHNP-BC, CNE
LSC@sigmanursing.org

2023 BALLOT

PRESIDENT-ELECT

- Safiya George
- Elizabeth Westcott

VICE PRESIDENT

- Gloria Chan
- Dianne Morrison-Beedy

TREASURER

- Kathleen Bradley
- Anna Dermenchyan

DIRECTORS

(elect 3)

- Diana-Lyn Baptiste
- Kuei-Ru Chou
- Janice Hawkins
- Thomas Kearns
- Jennifer Saylor
- Larry Slater

GOVERNANCE COMMITTEE

2-year term (elect 3)

- Pamela Love
- Amy Mersiovsky
- Adesola Ogunfowokan
- Charlotte Swint
- Nancy Thompson

4-year term (elect 2)

- Janice Agazio
- Janice Jones
- Megan Lippe

LEADERSHIP SUCCESSION COMMITTEE

2-year term (elect 4)

- Linda Connelly
- Nicola Cornally
- Sarah Marshall
- Eleni Pellazgu
- Lisa Radesi
- Sarah Schroyer
- Shu-Yi Wang
- Janet Wong

4-year term (elect 3)

- Ching-Min Chen
- Ronda Christman
- Anthony Gomez
- Stephanie Jeffers
- Carolyn Sue-Ling
- Milko Zanini

REGIONAL CHAPTERS COORDINATING COMMITTEE CHAIR

- Jennifer Graber
- D'Ann Somerall

SIGMA GLOBAL REGIONAL COORDINATORS *(elect only the representative for your region)*

AFRICA

- Sylvia Oger Ofosu Dwamena

ASIA

- Rick Kwan

EUROPE

- Marie-Louise Luiking

LATIN AMERICA/CARIBBEAN

- Roxana De las salas
- Sheryl Garriques-Lloyd

MIDDLE EAST

- Judie Arulappan

OCEANIA

- Elizabeth Halcomb

NORTH AMERICA

REGION 1

- Laura Van Auker

REGION 2

- Gay Goss

REGION 3

- Krystal Davis
- Teresa Barry Hultquist

REGION 4

- Sara Thimmes

REGION 5

- Lora Claywell
- Devita Stallings

REGION 6

- Benita Chatmon
- Adrienne Duvall

REGION 7

- Katrina Embrey
- Cameron Hogg

REGION 8

Nominations will be taken from the floor.

REGION 9

- Kady Martini

REGION 10

- Sandra Maxwell

REGION 11

Nominations will be taken from the floor.

REGION 12

- Tami Jakubowski
- Catherine Ling

REGION 13

- Judith Cornelius

REGION 14

- Amita Avadhani
- Sherry Burrell

REGION 15

- Valarie Artigas
- Jason Kirchick

VOTING INFORMATION

All delegates will use their own personal devices to cast their votes.

- In-Person Delegates
 - Voting can be done on any device that can access the internet (e.g., mobile phone, tablet, laptop).
 - Any web browser other than Internet Explorer will work.
 - Please make sure your device is **fully charged** and will make it through the entire meeting day.
- Virtual Delegates
 - Voting must be done on a laptop or desktop computer with speakers and a microphone.
 - Please have access to a strong, reliable internet connection to stream the live meeting.
 - Google Chrome is the preferred web browser.
 - Other web browsers that are supported include New Edge (Chromium) or Firefox.
 - Web browsers that are not supported include 'Legacy' Edge, Safari, and Internet Explorer.
 - Please make sure to update your web browsers to the newest version for the best viewing experience.

If you are the **sole delegate** for your chapter:
The voting program will know to cast both votes for your choice.

If you are a **delegate representing more than one chapter**:
The program will allow you to split your votes among the choices by first toggling on the split vote toggle, then typing in the number of votes you would like to cast for each choice.

The voting system will not allow you to cast more than the prescribed number of votes you are allowed. Votes for Regional Coordinators will be limited to delegates from defined regions using the pre-programmed delegate information.

The number of votes assigned to you is visible in the column under your delegation's name. If you feel the number of votes is not correct, please contact the delegate help desk or stop by the voter expeditor table.

QUESTIONS?

Do you have more questions about the voting process? Visit the Chapter Delegates Community located on The Circle to find training videos, information on Q&A webinars, and more.

HOUSE OF DELEGATES AGENDA

SESSION I AGENDA

Tuesday, 14 November 2023, 10:30 a.m. CST (1030)

CONVENING THE DELEGATION

- Call to Order
- Welcome and Introductions
- Moment of Silence
- Credentials Report
- Adoption of Standing Rules
- Adoption of Order of Business

BUSINESS SESSION

- Presentation of the Ballot
- Nominations From the Floor
- Election Voting

LUNCH

REPORTING SESSION AND RECOGNITION CEREMONY

- President's Report
- Headquarters Report
- Board of Directors Report
- Treasurer's Report
- Standing Committee Reports

RECOGNITION OF SERVICE

DELEGATE BRIEFING

SESSION II AGENDA

Wednesday, 15 November 2023, 8:30 a.m. CST (0830)

RECONVENING THE DELEGATION

- Call to Order
- Revised Credentials Report

ELECTION RESULTS

BUSINESS SESSION

- Action on Proposed Bylaws Amendment
- Action on Proposed Articles of Incorporation Amendments
- Presentation and Adoption of Resolutions

BREAK

CHAPTER KEY AWARD RECOGNITION

RECOGNITION OF CHAPTER ANNIVERSARIES

ACKNOWLEDGMENT OF NEW AND AMENDED CHAPTERS

DEPARTURE AND RECOGNITION CEREMONY

INSTALLATION AND TRANSITION CEREMONY

CALL TO ACTION

CLOSING REMARKS AND ADJOURNMENT

STANDING RULES OF THE HOUSE OF DELEGATES

RULE 1. The voting body shall be composed of certified delegates to the convention. All participants shall be registered before being admitted to the convention and House of Delegates.

RULE 2. Delegates participating in person shall be seated in the section reserved for voting members during the business meeting.

RULE 3. All certified delegates are expected to attend all sessions of the House of Delegates. If a delegate's religious or personal obligations prevent their participation on the day of the House of Delegates, their chapter should designate another delegate to fulfill all voting obligations.

RULE 4. Each verbal report given during the reporting session shall be followed by a question-and-answer session of up to five (5) minutes.

RULE 5. Debate shall be limited to fifteen (15) minutes for each main motion and two (2) minutes for each speaker. No member of the House of Delegates may speak more than twice to the same question except by a two-thirds vote.

If there are delegates wishing to speak when the time expires for consideration of the main motion, the chair will take an automatic vote to extend debate five (5) minutes. Additional time extensions shall be in five (5)-minute increments, and all time extensions shall require a two-thirds vote.

RULE 6. When no delegate is seeking the floor, the House of Delegates may grant a non-delegate permission to speak.

RULE 7. All motions shall be submitted in writing at the time they are made.

RULE 8. Only certified delegates may make motions.

RULE 9. Voting may occur only during the hours designated.

RULE 10. When recognized to speak, the speaker shall state their name and chapter(s).

RULE 11. The Board of Directors shall approve the minutes of the House of Delegates.

RULE 12. A summary of actions shall be provided to all chapters.

RULE 13. Campaign and voting violations shall be initially investigated by the president or their designee(s). If more than admonishment is required, the matter will be brought before the House of Delegates for a discussion.

RULE 14. The individual vote totals for elections shall remain confidential.

RULE 15. All delegates (virtual and in-person) shall use the designated online voting platform. In-person delegates must supply their own fully charged device (mobile phone, tablet, laptop) for voting purposes.

RULE 16. Quorum shall be based on the connectivity of delegates on the virtual platform as verified by the voting platform professionals.

RULE 17. Individual connectivity issues shall not be the basis of a Point of Order or challenge to any votes.

RULE 18. All personal electronic devices shall be silenced during the House of Delegates.

RULE 19. These rules may be suspended by a majority vote, but if suspended, the rules in the parliamentary authority shall apply, if applicable.

CURRENT BYLAWS

SIGMA THETA TAU INTERNATIONAL HONOR SOCIETY OF NURSING, INC. BYLAWS

ARTICLE I – NAME

The name of this organization shall be the Sigma Theta Tau International Honor Society of Nursing, Inc. (also referred to as Sigma or the society), a nonprofit incorporated in the state of Indiana with headquarters located in Indianapolis, Indiana, USA.

ARTICLE II – PURPOSES

The purposes of this society shall be to recognize superior achievement and the development of leadership qualities; foster high professional standards; and strengthen commitment to the ideals and purposes of the profession. Sigma engages in activities permitted under Section 501(c)(3) of the United States (US) Internal Revenue Code.

ARTICLE III – MEMBERS

Section 1. Membership Categories

There shall be regular members and honorary members. Sigma does not discriminate. Candidates are qualified for membership so long as eligibility requirements are met.

Section 2. Regular Members

Regular members may be students in basic programs, in graduate programs, or be nurse leaders.

A. Student member candidates are required to be enrolled in an institution of higher education where the chapter is located to be considered for membership in that chapter. If there is no chapter at the institution of higher education in which the student attends, student member candidates may be considered for membership in another chapter. Student candidates shall have demonstrated superior academic achievement, academic integrity, and professional leadership potential.

B. Students in basic programs must be enrolled in an accredited baccalaureate or equivalent nursing degree program that leads to the first professional nursing degree, have completed at least one-half of the required nursing curriculum, rank not lower than the highest 35 percent of their class in scholarship, and have achieved excellence according to standards approved by the society. Exceptions may be made at the discretion of the chapter's governance committee following the guidelines adopted by the Sigma board of directors.

C. Students in graduate programs must be enrolled in an accredited program of graduate study in nursing such as master, post-master, doctoral, and post-doctoral, have completed a minimum of one-quarter of the required graduate curriculum, and have achieved excellence according to the standards approved by the society. Exceptions may be made at the discretion of the chapter's governance committee following the guidelines adopted

by the Sigma board of directors.

D. A nurse leader who is a registered nurse, legally recognized to practice in their country with a minimum of a baccalaureate degree or the equivalent in any field, and who has demonstrated achievement in nursing shall be eligible for membership. Students in graduate programs who are registered nurses, legally recognized to practice in their country, and have a minimum of a baccalaureate degree or the equivalent in any field shall be eligible to be considered as a nurse leader at any point in the program. The nurse leader candidate may be selected for membership by any chapter.

E. Active regular members shall have the right to vote and hold elective and appointive office.

Section 3. Honorary Members

An honorary member is a person who is not eligible for regular membership but who has gained national or international recognition in the field of nursing or in any field contributing to nursing. Honorary membership shall be granted by a three-fourths vote of the Sigma board of directors. There shall be no induction or renewal fee for an honorary member.

Section 4. Membership Fees

A. Each member shall pay an initial induction fee and annual society membership fees.

B. Adjustments to the fee schedule shall be approved by the Sigma board of directors. Fee schedule adjustments shall not occur more than once in a biennium and shall not exceed the cumulative Consumer Price Index (CPI) percentage rate. Any adjustments, accompanied by rationale, will be provided to membership 60 days in advance of the effective date.

Section 5. Membership Revocation

A. Membership in the society may be revoked by the member's chapter for just cause and after due process. Revocation shall require a three-fourths vote of those present at a meeting of the chapter.

B. A member whose membership has been revoked may appeal to the Sigma board of directors, whose decision shall be final.

ARTICLE IV – OFFICERS

Section 1. Positions

The elected officers of the society shall be: the president, the president-elect, the vice president, the secretary, and the treasurer. Officers must be regular members of Sigma.

A. President – The president shall be the presiding officer and shall administer all business of the society in accordance with Sigma governing documents.

B. President-Elect – The president-elect shall perform the duties of the president in the president's absence.

C. Secretary – The secretary shall serve as the corporate secretary for the society and fulfill duties in accordance with Sigma governing documents.

- 98
99 D. Treasurer – The treasurer shall serve as the corporate treasurer and fulfill duties in
100 accordance with Sigma governing documents.
101

102 Section 2. Election and Terms of Office

- 103 A. Officers shall be elected by the house of delegates by majority vote. In the event of a tie,
104 the election shall be determined by lot. Members shall hold no more than one elected
105 office at a time. Terms of office shall begin at the close of the meeting at which the
106 elections occur.
107
108 B. A member holding an elected position who has served more than half a term in that
109 position is considered to have served a full term. Terms shall be as follows:
110 • The president shall serve a two-year term or until a successor assumes office.
111 • The president-elect shall be elected to a two-year term or until a successor is elected
112 and assumes office, after which shall succeed to a two-year term as president.
113 • The vice president shall be elected for a two-year term or until a successor is elected
114 and assumes office. The vice president may serve a maximum of two consecutive two-
115 year terms in that position, after which they may not be consecutively re-elected as an
116 officer except as president-elect.
117 • The secretary and treasurer shall each be elected for a four-year term or until their
118 successors are elected and assume office. Terms shall be staggered so that the
119 secretary is elected in the same biennium as two directors and treasurer is elected in
120 the same biennium as three directors. The secretary and treasurer may serve a
121 maximum of one four-year term after which they may not be consecutively re-elected
122 as an officer except as president-elect.
123
124

125 **ARTICLE V – MEMBERSHIP MEETINGS**
126

127 Section 1. Annual Meeting of Members

- 128 A. Annual meetings of members shall be set by the Sigma board of directors and may be
129 held by electronic means as allowed by law. Active members shall receive notice of annual
130 meetings through Sigma publications, electronic communication, or posting on the Sigma
131 website, and may register their intent to attend. The agenda of the annual meeting shall
132 include the presentation of annual reports and a financial report.
133
134 B. In odd-numbered years, the annual meeting is also the reporting session of the house of
135 delegates.
136
137

138 **ARTICLE VI – SIGMA BOARD OF DIRECTORS**
139

140 Section 1. Composition

141 The Sigma board of directors shall be composed of the officers, five directors, and the
142 regional chapters coordinating committee chair. The chief executive officer shall serve in a
143 nonvoting, ex-officio capacity. A quorum shall be a majority of the board.
144

145 Section 2. Authority

146 The Sigma board of directors shall hold the executive and administrative powers of Sigma,

and shall manage its property, business, and corporate affairs. The board shall also supervise and manage Sigma, its committees, and publications. In addition, the board shall appoint a chief executive officer and adopt such policies for the conduct of its business as deemed advisable.

Section 3. Executive Committee

There shall be an executive committee composed of the officers of the society. It shall conduct essential business of the organization in the interim between board meetings and as authorized by the board.

Section 4. Director Terms and Limits

A. The five directors shall be elected by plurality vote of the house of delegates for a four-year term or until their successors are elected and assume office. In the event of a tie, the election shall be determined by lot. Members shall hold no more than one elected office at a time. Terms shall be staggered so that three directors are elected in one biennium and two directors in the following biennium.

B. Directors shall serve a maximum of one term on the board, except in the case of a director who is elected president-elect.

C. The regional chapters coordinating committee chair shall be elected each biennium for a two-year term and may not serve more than two consecutive terms on the board in that position.

Section 5. Vacancy and Removal

A. In the event of a vacancy in the office of president, the president-elect shall fill the vacancy, followed by a full term as president.

B. A vacancy in any other board position shall be filled by appointment of the then-current Sigma board of directors until the next election.

C. A member of the Sigma board of directors may be removed by a three-fourths vote of the board for behavior that, as determined by the board, is not consistent with the mission, values, or expectations of the society, provided that notice of the intent to take such action is given to all board members at least 30 days in advance of the regular or special meeting at which the motion to remove is introduced. Such board member shall have the right to be present and to speak on their behalf but shall not be allowed to be present during deliberation nor to vote. Voting shall be by ballot, which may be delivered electronically if a face-to-face meeting is not possible.

ARTICLE VII – HOUSE OF DELEGATES

Section 1. Composition

The house of delegates shall be composed of two delegates from each chapter, the members of the Sigma board of directors, chairs of standing committees, the regional chapters coordinators, and the past presidents of the society.

Section 2. Authority

The legislative and judicial powers of the society shall be vested in the house of delegates. As such, the house shall have the authority to nominate and elect officers, directors, and other positions as allowed by these bylaws; amend the society's bylaws; levy special assessments by a two-thirds vote; and adopt such rules and regulations for the conduct of its proceedings as may be determined by a two-thirds vote of the house of delegates.

Section 3. Meetings

A. The house of delegates shall meet as determined by the Sigma board of directors, including by electronic means as allowed by law. The call to the meeting shall be sent to delegates at least 30 days prior to the meeting date. A quorum shall consist of a majority of the voting members of the house.

B. Each delegate shall have the right to cast one vote, except that if a chapter has only one delegate attending, that delegate shall have two votes.

C. In odd-numbered years, the annual meeting of the members is also the reporting session of the house of delegates.

ARTICLE VIII – REGIONS AND CHAPTERS

Section 1. Regions

Sigma shall be organized into regions composed of chapters. Each region shall have a regional chapters coordinating committee chaired by the elected regional chapters coordinator and composed of at least three members.

Section 2. Chapters

A. A chapter is an organized division of nurse scholars and leaders that has been granted a charter in accordance with models, requirements, and procedures approved by the Sigma board of directors.

B. Chapters shall function as independent, autonomous organizations affiliated with Sigma. Chapters determine the amounts of their fees and assessments. Chapters have control of their income, expenses, contracts, accounting systems, and internal reports. Each chapter shall function under bylaws, policies, and regulations that are not in conflict with Sigma bylaws, policies, and regulations.

C. Chapters shall fulfill the following requirements:

- Support the purposes of this society.
- Select and induct eligible members a minimum of one time annually.
- Observe the provisions of these bylaws, comply with the society's policies and regulations, and meet all financial obligations.
- Participate in the house of delegates.
- File required reports according to established guidelines.
- Elect at minimum a president, vice president, secretary, treasurer, and counselor. Duties and terms of office shall be outlined in the chapter bylaws.
- Establish the following standing committees: governance (appointed or elected) and leadership succession (elected).
- Conduct at least one business meeting each year (may be held by electronic means),

- that includes the presentation of annual reports and a financial report.
- Sponsor at least two events or programs annually, supporting the purposes and goals of the society.
- D. Each chapter shall pay an annual fee based on the number of regular active members in the chapter for the prior membership year ending 30 June. For new chapters, fees shall be collected during the year following the granting of a charter.
- E. Sigma shall pay for the charter, coat-of-arms, book in which the membership roster is recorded, and installing officer's expenses at the time of the chartering of the new chapter. The chapter shall pay a chartering fee plus the cost of inscribing the names on the charter.

Section 3. Chapter Probation, Revocation, Dissolution, and Reinstatement

- A. The Sigma board of directors shall adopt policies and procedures for chapter probation, revocation, dissolution, and reinstatement.
- B. A chapter may be placed on probation or have its charter revoked by the Sigma board of directors for failure to comply with these bylaws or policies and regulations.

ARTICLE IX – COMMITTEES

Section 1. Standing Committees

- A. The standing committees shall be the governance committee, leadership succession committee, and regional chapters coordinating committee. The president and chief executive officer shall be non-voting ex-officio members of all committees except the leadership succession committee. Committee members shall be elected by plurality vote by the house of delegates. In the event of a tie, the election shall be determined by lot. Members shall hold no more than one elected office at a time. An elected committee member may not serve longer than six consecutive years on that committee, unless otherwise provided in these bylaws.
- B. A majority of the members of the committee shall constitute a quorum.
- C. Vacancies occurring on a committee are filled by appointment of the Sigma board of directors until the next election.

Section 2. Governance Committee

The governance committee shall be composed of a minimum of seven elected members, including a chair appointed by the president. Two members of the governance committee shall be elected each biennium for a four-year term, and three members of the governance committee shall be elected each biennium for a two-year term. The governance committee shall oversee bylaws compliance, make recommendations for bylaws changes, and oversee member and chapter eligibility issues.

Section 3. Leadership Succession Committee

The leadership succession committee shall be composed of 10 elected members, including a chair appointed by the president. Three members of the leadership succession committee shall be elected each biennium for a four-year term, and four members of the leadership

succession committee shall be elected each biennium for a two-year term. The leadership succession committee shall develop members in organizational leadership roles across the span of their careers and mentor members to assume organizational board and officer positions at all levels of organizations. The leadership succession committee shall select nominees for elected positions and prepare the ballot, which shall be sent to the board at least two months prior to the biennial meeting, and to the chapters at least one month prior to the biennial meeting. Leadership succession committee members shall be ineligible for any elected office on the ballot.

Section 4. Regional Chapters Coordinating Committee

The regional chapters coordinating committee shall be composed of an elected chair and a regional chapter coordinator from each region, elected by each region's delegates for a two-year term. Such coordinators shall also serve as the chair of the regional committee for that region. The regional chapters coordinating committee shall facilitate the work of the chapter leaders by advancing initiatives that meet the needs of the chapters and fulfill the mission of the society. A member of the regional chapters coordinating committee may serve up to six consecutive years as a member of the committee or up to four consecutive years and an additional four consecutive years as regional chapters coordinating committee chair.

Section 5. Removing an Elected Standing Committee Member

An elected standing committee member who demonstrates behavior, as determined by the Sigma board of directors, that is not consistent with the mission, values, or expectations of the honor society may be removed by a three-fourths vote of the members of the board, provided that notice of the intent to take such action is given to the elected standing committee member and all board members at least 30 days in advance of the regular or special meeting at which the motion to remove is introduced. Such elected standing committee member shall have the right to be present and to speak on their behalf but shall not be allowed to be present during deliberation. Voting shall be by ballot, which may be delivered electronically if a face-to-face meeting is not possible.

Section 6. Advisory Councils and Task Forces

A. Board advisory councils shall be appointed by the Sigma board for a term through the close of the biennial convention to inform the board of current and future issues, direction, and priorities of the society. Such advisory councils may be reappointed.

B. Task forces shall be appointed by the Sigma board, standing committees, advisory councils, or staff to complete an assigned task within a specified time frame. Members of task forces shall be appointed to bring expertise, interest, and commitment to the assigned task.

ARTICLE X – ADMINISTRATIVE

Section 1. Indemnification

Officers, directors, and employees shall be indemnified by the society for any and all civil liabilities for conducting their official duties, except in circumstances and cases of conducting their duties in bad faith.

Section 2. Dissolution

A resolution for the dissolution of the society shall be signed by a majority of active chapters entitled to vote and shall be presented at a regular meeting of the Sigma board of directors.

The Sigma board shall then call a special meeting of the house of delegates for the purposes of considering and acting upon such resolution. If dissolution is approved by three-fourths of those delegates present and voting, the board shall take the necessary steps to conclude the affairs of the society as required by law. After payment or making provision for payment of all debts and liabilities incurred by the society, any remaining assets shall be disbursed to the American Nurses Foundation or other appropriate organization operated for educational or scientific purposes. The recipient organization or organizations shall at the time qualify as an exempt organization as required by law.

ARTICLE XI – PARLIAMENTARY AUTHORITY

The rules contained in the 12th edition of *Robert's Rules of Order Newly Revised* shall govern the society in all cases to which they are applicable and in which they are not inconsistent with these bylaws or special rules of order the society may adopt. When a new edition of the parliamentary authority is published, the Sigma board of directors may, by majority vote, update the edition reference in the bylaws. Members shall be notified after the change is made.

ARTICLE XII – AMENDMENTS

Section 1. Amendments to the Bylaws

- A. These bylaws may be amended at any meeting of the house of delegates by a two-thirds vote, provided that all proposed amendments have been received by the secretary two months preceding the meeting, and that the proposed amendments shall be appended to the call to the meeting of the house of delegates.
- B. Amendments approved by the house of delegates shall be subject to ratification by the Sigma board of directors.
- C. Amendments to these bylaws that are also applicable to the chapters shall be incorporated into the chapter bylaws template.

CURRENT ARTICLES OF INCORPORATION

AMENDED AND RESTATED ARTICLES OF INCORPORATION OF SIGMA THETA TAU INTERNATIONAL HONOR SOCIETY OF NURSING, INCORPORATED

1. Name of this corporation:
Sigma Theta Tau International Honor Society of Nursing, Incorporated (Identified hereinafter as “Society”).
2. The Society is a Public Benefit Corporation.
3. Notwithstanding anything to the contrary in these Articles, this Society is organized and at all times shall be operated exclusively for charitable, literary, scientific, and/or educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), including for such purposes to:
 - a. recognize superior achievement;
 - b. recognize the development of leadership qualities;
 - c. encourage creative work;
 - d. foster high professional standards;
 - e. strengthen commitment to the ideals and purposes of the profession of nursing;
 - f. provide support, including funding, to other organizations exempt from federal income taxation under this Code Section; and
 - g. assist and engage in any other activities which are permitted to be carried on by organizations exempt from federal income taxation under this Code Section.
4. The period during which it is to continue as a corporation is perpetual.
5. The post office address of Society’s principal office is 550 West North Street, Indianapolis, Indiana 46202.
6. The name of the resident agent is Stephen W. Lyman.
7. The post office address of the resident agent is One American Square, Suite 2000, Indianapolis, Indiana 46282.
8. The Society shall be comprised of regular and honorary members (“Members”). The definition, qualifications and criteria for membership in the Society and the rights and responsibilities of the Members shall be set forth in the Code of Bylaws of the Society.

The Society’s Annual Meeting of Members is scheduled according to the requirements in the Bylaws.
9. Provision for the regulation of the affairs of the corporation:

Section 1. Requirements of the Code of Bylaws of the Society. The Society shall have a Code of Bylaws (“Bylaws”).

Section 2. The House of Delegates. The House of Delegates shall be vested with the-legislative and judicial powers of the Society as may be provided in the Bylaws, including the power to:

- a. revise and amend the Bylaws;
- b. elect the Board of Directors;
- c. levy assessments; and
- d. to grant or revoke charters for chapters of the Society.

The actions of the House of Delegates to amend the Bylaws shall be reviewed and ratified by the Board of Directors prior to becoming effective.

Section 3. Board of Directors. The property, business and affairs of the Society shall be managed by a Board of Directors.

- a. **Composition.** The Board of Directors shall consist of not less than seven (7) nor more than fifteen (15) persons as prescribed in the Bylaws.
- b. **Authority.** Subject to the limitations or restrictions imposed by law, by these Amended and Restated Articles of Incorporation (“Articles”) or by the Society’s Bylaws, the Board of Directors is authorized *to exercise* in furtherance of the Society, all the executive and administrative powers of the Society.
- c. **Accountability.** Each member of the Board of Directors, as elected by the House of Delegates, shall have the duty to fulfill the responsibilities, functions and obligations of office according to the Society’s Bylaws.

Section 4. Indemnification. To the full extent authorized by law, the Society shall indemnify for any financial loss, including the cost of any defense arising out of a claim predicated upon the conduct of official duties, all officers, members of the Board of Directors, and employees of the Society made a party in a civil or criminal action or proceeding by reason of occupying one of the aforementioned positions. The Society shall have the option of purchasing insurance to protect, or securing counsel to represent, each of the aforementioned to satisfy its obligation hereunder. A total blanket indemnification will be in place for officers, members of the Board of Directors, and employees in all instances except bad faith. The Board of Directors shall establish indemnification procedures and publish them in the Orientation Manual for the Board of Directors and employees.

Section 5. Chapters.

- a. **Autonomy.** Chapters are independent, autonomous organizations affiliated with the Society which meet the requirements and responsibilities stated in the Bylaws. Chapters control their income, expenses, assets, contracts and their accounting system and internal reports.
- b. **Representation.** Each chapter shall elect two delegates to each House of Delegates.

Section 6. Compensation of Employees and Members. In order to carry out the purposes and activities of the Society, individuals may be employed, and each such individual paid such

compensation for services actually rendered in the course of such employment as approved by the Board of Directors. No Member of the Society shall have or receive any earnings or receive any benefit or gain from the Society, except that a Member may receive fair and reasonable reimbursement of expenses actually and necessarily incurred incident to business of the Society, and, compensation as an employee or Member, but only for work or services actually performed.

Section 7. Conforming to Regulations.

- a. Within the meaning of Section 501(c)(3) of the Internal Revenue Code and the regulations promulgated thereunder, as may be in effect from time to time, the Society shall not have power to engage in, nor shall it engage in, attempting by any means to influence legislation by propaganda or otherwise, nor shall it have any power to, nor shall it participate in or intervene in (either directly *or* indirectly or by the publication or distribution of statements) any political campaign on behalf of, or in opposition to, any candidate for public office.
- b. No Member, officer or employee shall receive a loan from the Society or a prepayment from the Society, except a prepayment for expenses to be incurred in accord with a policy authorized by the Board of Directors.
- c. Policies and procedures shall be established and published in the Orientation Manual for the Board of Directors and employees to assure conformity to Internal Revenue Code 501(c)(3) regulation and to the non-profit corporation law in Indiana.

Section 8. Financial Books and Records. The fiscal year of the Society shall be July 1 through June 30. Annually both an independent audit and an independent opinion letter from the auditor to management shall be obtained by the Board of Directors. The books and records of the Society may be kept on the modified cash basis of accounting.

Section 9. Amendments. These Articles may be amended or repealed by a majority vote of the House of Delegates present and voting at any annual meeting of members of the Society. Notice of such changes is required to be sent in writing to delegates at least thirty (30) days before such meeting. Articles may also be amended or repealed by a majority of affirmative votes of delegates by a thirty (30) day electronic ballot. The actions of the delegates to amend these Articles must be approved by the Board of Directors.

Section 10. Dissolution. In the event the Society is dissolved in accordance with the terms and conditions set forth in the Bylaws, the Board of Directors shall take the necessary steps to conclude the affairs of the Society in accordance with statutory requirements existing at the date such action is taken. After payment or making provision for payment of all debts and liabilities incurred by the Society, the Board of Directors shall dispose all assets of the Society exclusively for the purposes of the Society. Any funds remaining shall be distributed to one or more qualified organizations to be selected by the Board of Directors. The recipient organization or organizations shall at the time qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code as in effect at such time (or the corresponding provision of any future United States Revenue Law).

PROPOSED BYLAWS AMENDMENT

Proposal 23-01	Article VI. Sigma Board of Directors Section 4. Director Terms and Limits		
CURRENT BYLAWS WORDING	PROPOSED CHANGES	WORDING IF ADOPTED	
<p><u>Section 4. Director Terms and Limits</u></p> <p>A. The five directors shall be elected by plurality vote of the house of delegates for a four-year term or until their successors are elected and assume office. In the event of a tie, the election shall be determined by lot. Members shall hold no more than one elected office at a time. Terms shall be staggered so that three directors are elected in one biennium and two directors in the following biennium.</p> <p>B. Directors shall serve a maximum of one term on the board, except in the case of a director who is elected as president-elect.</p> <p>C. The regional chapters coordinating committee chair shall be elected each biennium for a two-year term and may not serve more than two consecutive terms on the board in that position.</p>	<p><u>Section 4. Director and Regional Chapters Coordinating Committee Chair Terms and Limits</u></p> <p>A. The five directors shall be elected by plurality vote of the house of delegates for a four-year term or until their successors are elected and assume office. In the event of a tie, the election shall be determined by lot. Members shall hold no more than one elected office at a time. Terms shall be staggered so that three directors are elected in one biennium and two directors in the following biennium. <u>Directors shall be elected by plurality vote and the regional chapters coordinating committee chair shall be elected by majority vote of the house of delegates. In the event of a tie, the election shall be determined by lot. Members shall hold no more than one elected office at a time.</u></p> <p>B. Directors shall serve a maximum of one term on the board, except in the case of a director who is elected as president-elect. <u>The five directors shall serve one four-year term on the board or until their successors are elected and assume office, after which they may not be consecutively re-elected as a member of the board except as president-elect. Terms shall be staggered so that three directors are elected in one biennium and two directors in the following biennium.</u></p>	<p><u>Section 4. Director and Regional Chapters Coordinating Committee Chair Terms and Limits</u></p> <p>A. Directors shall be elected by plurality vote and the regional chapters coordinating committee chair shall be elected by majority vote of the house of delegates. In the event of a tie, the election shall be determined by lot. Members shall hold no more than one elected office at a time.</p> <p>B. The five directors shall serve one four-year term on the board or until their successors are elected and assume office, after which they may not be consecutively re-elected as a member of the board except as president-elect. Terms shall be staggered so that three directors are elected in one biennium and two directors in the following biennium.</p> <p>C. The regional chapters coordinating committee chair shall be elected each biennium for a two-year term or until their successor is elected and assumes office and may serve a maximum of four consecutive years on the board, after which they may not be consecutively re-elected as a member of the board except as president-elect.</p>	

continued

	<p>C. The regional chapters coordinating committee chair shall be elected each biennium for a two-year term and may not serve more than two consecutive terms on the board in that position. <u>The regional chapters coordinating committee chair shall be elected each biennium for a two-year term or until their successor is elected and assumes office and may serve a maximum of four consecutive years on the board, after which they may not be consecutively re-elected as a member of the board except as president-elect.</u></p>	
RATIONALE:	<p>In the current bylaws, the regional chapters coordinating committee chair is under the heading Director Terms and Limits, therefore adding the “Regional Chapters Coordinating Committee Chair ” to the heading improves clarity and readability. The proposed change brings the regional chapters coordinating committee chair position into alignment with other board positions regarding term limits and succession as reflected in Article IV. Officers, Section 2. Election and Terms of Office B. (lines 117-122) for secretary and treasurer and Article VI. Sigma Board of Directors, Section 4. Director Terms and Limits A. and B. (current lines 164-165) for directors. Likewise, moving director-specific term lengths and staggering to “B” helps clarify to which position this pertains. If adopted, the regional chapters coordinating committee chair may serve a maximum of two, two-year terms (four years total), after which they may not be consecutively re-elected as a member of the board except as president-elect.</p>	
IMPACT ON CHAPTERS:	<p>This proposed change only pertains to the international bylaws and does not have an impact on bylaws at the chapter level.</p>	

PROPOSED ARTICLES OF INCORPORATION AMENDMENTS

Header		
CURRENT WORDING	PROPOSED CHANGE	WORDING IF ADOPTED
Amended and Restated Articles of Sigma Theta Tau International Honor Society of Nursing, Incorporated	Second Amended and Restated Articles of Sigma Theta Tau International Honor Society of Nursing, Incorporated	Second Amended and Restated Articles of Sigma Theta Tau International Honor Society of Nursing, Incorporated
The name of the resident agent is Stephen W. Lyman.	The name of the resident agent is Stephen W. Lyman Katie J. Miller .	The name of the resident agent is Katie J. Miller.
Section 2. House of Delegates		
CURRENT WORDING	PROPOSED CHANGE	WORDING IF ADOPTED
<p>The House of Delegates shall be vested with the legislative and judicial powers of the Society as may be provided in the Bylaws, including the power to:</p> <ul style="list-style-type: none"> a. revise and amend the Bylaws; b. elect the Board of Directors; c. levy assessments; and d. to grant or revoke charters for chapters of the Society. 	<p>The House of Delegates shall be vested with the legislative and judicial powers of the Society as may be provided in the Bylaws, including the power to:</p> <ul style="list-style-type: none"> a. revise and amend the Bylaws; b. elect the Board of Directors; c. levy assessments; and d. to grant or revoke charters for chapters of the Society. 	<p>The House of Delegates shall be vested with the legislative and judicial powers of the Society as may be provided in the Bylaws.</p>

continued

Section 8. Financial Books and Records

CURRENT BYLAWS WORDING	PROPOSED CHANGES	WORDING IF ADOPTED
<p>The fiscal year of the Society shall be July 1 through June 30. Annually both an independent audit and an independent opinion letter from the auditor to management shall be obtained by the Board of Directors. The books and records of the Society may be kept on the modified cash basis of accounting.</p>	<p>The fiscal year of the Society shall be July 1 through June 30 <u>unless changed at the discretion of the Board of Directors.</u> Annually both an independent audit and an independent opinion letter from the auditor to management shall be obtained by the Board of Directors. The books and records of the Society may be kept on the modified cash basis of accounting.</p>	<p>The fiscal year of the Society shall be July 1 through June 30 unless changed at the discretion of the Board of Directors. Annually both an independent audit and an independent opinion letter from the auditor to management shall be obtained by the Board of Directors. The books and records of the Society may be kept on the modified cash basis of accounting.</p>
<p>RATIONALE:</p>	<p>Changes to the header reflect that changes were made to these articles and that the listed agent has changed. These proposed changes are needed to correctly reflect changes approved by the House of Delegates in 2015 which transferred final approval of chapter charter and amendment applications from the House of Delegates to the Sigma Board of Directors. The removal of additional responsibilities of the house comes at the recommendation of Sigma's legal counsel as this detail is already specified in the Sigma bylaws. Lastly, instead of removing the fiscal year, as was done in the Sigma bylaws, legal counsel recommends adding additional verbiage to specify that the fiscal year is set at the discretion of the Sigma Board of Directors.</p>	
<p>IMPACT ON CHAPTERS:</p>	<p>This proposed change does not change current operations and practices of the Society. These changes bring the Sigma Articles of Incorporation and international bylaws into alignment and reflects action taken in previous sessions of the House of Delegates.</p>	

2023 PROPOSED RESOLUTIONS

1. Proposed Resolution on Sigma's Support of Nurses' Role, Responsibility, and Engagement in Advancing Planetary Health

Whereas, Sigma Theta Tau International Honor Society of Nursing envisions “connected, empowered nurses transforming global healthcare” by “developing nurse leaders anywhere to improve healthcare everywhere” as its mission; and

Whereas, the 2021-2023 Sigma Organizational Call to Action urges its leadership and membership to **BE BOLD** in transprofessional collaboration with stakeholders concerning crucial decisions for the nursing profession, population, and the planet in three critical domains—*economics, technology, and conservation*; and

Whereas, nurses are seen as the most trusted profession and must boldly leverage the power of that trust to ensure nurses are integrally involved in the decisions being made regarding economics, technology, and conservation worldwide; and

Whereas, Sigma collaborates with the United Nations (UN), the World Health Organization (WHO), the International Council of Nurses (ICN), and other partners in advancing the 2030 Agenda for Sustainable Development and supporting its 17 Goals; and

Whereas, the United Nations Framework Convention on Climate Change (UNFCCC) and The Rockefeller Foundation-Lancet Commission recognize that “human health and the health of our planet are inextricably linked, and that our civilization depends on human health, flourishing natural systems, and the wise stewardship of natural resources. With natural systems being degraded to an extent unprecedented in human history, both our health and that of our planet are in peril”¹; therefore, be it

Resolved, that Sigma raises the collective voice of nursing and leverages its power of trust to influence critical decisions regarding nurses' role, responsibility, and engagement in advancing planetary health (or GeoHealth²) vital to the future of the nursing profession, the well-being of humans, and the sustainability of planet Earth³.

¹ United Nations Framework Convention on Climate Change. (n.d.). Planetary Health. *Planetary Health* | UNFCCC. Retrieved 17 March 2023, from <https://unfccc.int/climate-action/un-global-climate-action-awards/planetary-health>

² Almada, A. A., Golden, C. D., Osofsky, S. A., & Myers, S. S. (2017). A case for Planetary Health/GeoHealth. *GeoHealth*, 1(2), 75–78. <https://doi.org/10.1002/2017GH000084>

³ Redvers, N., Celidwen, Y., Schultz, C., Horn, O., Githaiga, C., Vera, M., Perdrisat, M., Mad Plume, L., Kobei, D., Kain, M. C., Poelina, A., Rojas, J. N., & Blondin, B. (2022). The determinants of planetary health: an Indigenous consensus perspective. *The Lancet. Planetary health*, 6(2), e156–e163. [https://www.thelancet.com/journals/lanplh/article/PIIS2542-5196\(21\)00354-5/fulltext](https://www.thelancet.com/journals/lanplh/article/PIIS2542-5196(21)00354-5/fulltext)

2. Proposed Resolution on the Utilization of Positive Technology and Social Media Platforms

Whereas, in 1922, the six founders of Sigma Theta Tau International Honor Society of Nursing chose its name from the Greek words meaning love, courage, and honor that have been Sigma's core values and guiding principles; and

Whereas, the 2021-2023 Sigma Organizational Call to Action urges its leadership and membership to **BE BOLD** in interacting with technology by being fluent in its language and engaging in strategic conversations about its development, adoption, and implications; and

Whereas, the fourth industrial revolution (FIRe) blurs the lines between the physical and digital worlds. Massive technological advancements and ubiquitous connectivity are occurring; and

Whereas, there are growing concerns over electronic security, the proliferation of misinformation from the misuse of technology, and the unfettered utilization of social media platforms leading to dehumanization, social degradation, and other harmful behaviors¹; therefore, be it

Resolved, that Sigma commits to the utilization of positive technology, including social media platforms, exhibiting the highest ethical standards to align with Sigma's founding principles of love, courage, and honor.

¹ O'Lemmon M. (2022). The worst mistake 2.0? The digital revolution and the consequences of innovation. *AI & society*, 1-10. Advance online publication. <https://doi.org/10.1007/s00146-022-01599-5>

3. Proposed Resolution in Commitment to Exemplify Sustainability

Whereas, mitigation and adaptation to climate change is fundamental to Sigma's vision, mission, and objectives; and

Whereas, climate change is exacerbating health inequalities and an unprecedented public health crisis is certain if we do not act; and

Whereas, achieving net zero healthcare and demonstrating sustainability practice across all Sigma's functions and strategic actions is crucial; therefore, be it

Resolved, we, as an entire organization and as individual members commit to exemplify sustainability, leadership, and expertise across all its membership.

4. Proposed Resolution in Appreciation for the Sigma Staff

Whereas, the Sigma staff has provided outstanding service, unwavering commitment, and innovative leadership to Sigma and the nursing community; and

Whereas, the Sigma staff championed the society's values throughout the 2021-2023 biennium to support and achieve Sigma's mission—Developing nurse leaders anywhere to improve healthcare everywhere; therefore, be it

Resolved, that this House of Delegates expresses sincere appreciation to the Sigma staff for their commitment to providing exemplary service to the society's global constituencies and the entire global nursing community to fulfill Sigma's vision—Connected, empowered nurses transforming global healthcare.

NOTES

ADDITIONAL INFORMATION FOR DELEGATES

DELEGATE INFORMATION DESK

Located in Hall 4 West Registration

Sigma staff will be available to answer questions about the House of Delegates at these specified times. Members attending convention in person as a substitute for previously named delegates or as delegates not previously submitted must check in at the Delegate Information Desk to be credentialed.

Friday, 10 November	5:00-7:00 p.m. CST (1700-1900)
Saturday, 11 November	2:00-6:00 p.m. CST (1400-1800)
Sunday, 12 November	8:00 a.m.-2:00 p.m. CST (0800-1400)
Monday, 13 November	8:00 a.m.-3:00 p.m. CST (0800-1500)

PARLIAMENTARIAN OFFICE HOURS

A parliamentarian is an expert in Robert's Rules of Order and the proper procedures for the conduct of meetings of deliberative assemblies. Parliamentarians assist organizations in drafting and interpreting bylaws and rules of order and planning and conducting meetings.

Both in-person and virtual delegates have opportunities to speak with Sigma's parliamentarian, Jim Slaughter, before or after House of Delegates sessions. This is particularly helpful for groups that have questions about motions or making nominations from the floor. Jim is an attorney, Certified Professional Parliamentarian, Professional Registered Parliamentarian, and Past President of the American College of Parliamentary Lawyers. He is author of four books on association meeting procedure, including two released last year: *Robert's Rules of Order Fast-Track and Notes* and *Comments on Robert's Rules*, Fifth Edition.

ON SITE: LOCATED IN ROOM 216B

Monday, 13 November	3:00-5:00 p.m. (1500-1700)
Tuesday, 14 November	Available for 1 hour starting 30 minutes after the close of the House of Delegates.

VIRTUAL

Visit [SigmaNursing.org/Delegates](https://www.sigmanursing.org/Delegates) for Zoom meeting links.

STAY UP-TO-DATE, DELEGATES!

We hope this guide is a helpful tool for you! Please keep in mind that all information shared was current at time of press, but things may change. Be sure to visit the places below to access any news and changes for delegates.

Chapter Delegates Community – Navigate to the Chapter Delegates Community on The Circle where you can ask questions and engage with other delegates. Visit <https://TheCircle.Sigma-Nursing.org/MyGroups> and click on “Chapter Delegates.”

Convention Website – To make sure you have the most up-to-date information and all relevant delegate resources you need, visit SigmaNursing.org/Delegates.

Facebook Event – Add Sigma’s event on Facebook to get additional, real-time notifications through the popular platform. Visit <https://fb.me/e/64efhqGAo> to RSVP.



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WE LOOK FORWARD TO SEEING YOU AT THE 2023 HOUSE OF DELEGATES!

You have been identified as a chapter delegate.

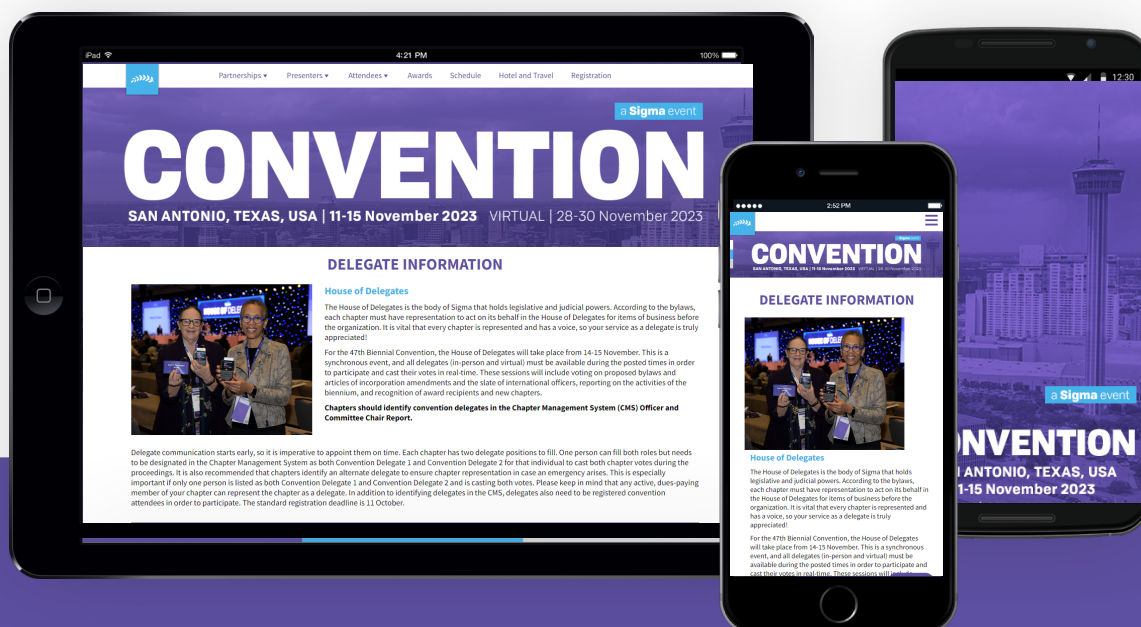
Please have this guide with you during the House of Delegates. For quick reference during the event, please fill in the details below.

DELEGATE NAME:

CHAPTER NAME:

REGION:

SEAT (ROW AND SECTION)
IF ATTENDING IN PERSON:



All times listed in this guide were current as of press time.

To make sure you have the most up-to-date schedule, information, and all relevant delegate resources, visit [SigmaNursing.org/Delegates](https://www.sigmanursing.org/delegates).