Greetings,

We are pleased to notify you that [Developing Honor Society name] was recently approved as a chapter of the Honor Society of Nursing, Sigma Theta Tau International; and you are eligible to join the new [Chapter Name] of the Honor Society of Nursing, Sigma Theta Tau International (STTI), at the chapter’s official chartering ceremony. STTI is a professional nursing organization that advances leadership and scholarship in practice, education, and research to enhance the health of all people, and we are pleased to now be a part of it.

Previously, you were inducted into [Developing Honor Society name]. Now, you will receive a formal email invitation within one week to join the new [Chapter Name] and STTI. The invitation will include details regarding the application process and the US $99.50 induction/membership fee. To ensure that your invitation is delivered, add nursingsociety@stti.org to your address book.

We will celebrate your induction during the upcoming chartering ceremony, where the chapter will be officially chartered. If you accept membership, please indicate your attendance (including guests) at that time. [Place ceremony date, time, location, and other details here.] By accepting membership, you will be considered a chartering member of the new chapter. (Upon chartering, the [Developing Honor Society name] will cease to exist and formally become [Chapter Name] of STTI.)

STTI provides a limited number of financial subsidies for those experiencing financial hardship. Learn more about the Edith Anderson Membership Subsidy online at [www.nursingsociety.org/membership](http://www.nursingsociety.org/membership). [If your chapter will apply on behalf of members or has its own subsidy, you can add or substitute that information here.]

Once again, on behalf of the leadership of [Chapter Name] Chapter, we congratulate you on your excellence and hope that you will join us in STTI membership. Please contact us with questions.

Sincerely,

[Chapter Leader Name]