

Sample Thank You Messages for Event Attendees

It is important to reach out to those who attend developing honor society functions, because recognizing their time is an important component of building a relationship. Before you send your messages, be sure to segment the recipients based on their participation (attendee, attendee who volunteered, attendee who brought a friend) so you don't send multiple messages to the same person. Your messages should be personal and specific. If someone did something special, recognize him or her for it!

Copy the samples below into new documents and adapt them to include your developing honor society-specific details and contact information.

General thanks for attending message:

Greetings,

[Developing honor society name] would like to thank you for attending [insert developing honor society event name]. We hope you had fun, and we look forward to seeing you at the next event:

[List the next event/activity that they can participate in.]

We truly appreciate your support. Please let us know if you have any questions.

Thank you!

[Developing honor society name]

[Developing honor society contact information]

[Developing honor society website or social media link]

Sample Thank You Messages for Event Attendees (continued)

Thanks for volunteering message:

Greetings,

[Developing honor society name] would like to thank you for assisting with [insert developing honor society event name]. Volunteers like you are truly valuable to our developing honor society. We hope you had fun, and we hope you will consider donating your time again in the future. The developing honor society's next event is:

[List the next event/activity that they can participate in.]

We truly appreciate your support. Please let us know if you have any questions.

Thank you!

[Developing honor society name]
[Developing honor society contact information]
[Developing honor society website or social media link]

Thanks for bringing a friend message:

Greetings,

[Developing honor society name] would like to thank you for bringing a friend to [insert developing honor society event name]! We believe our developing honor society offers a unique membership experience, and we appreciate your efforts in helping us grow.

We hope you had fun and look forward to seeing you at the next event:

[List the next event/activity that they can participate in. Be sure to indicate whether the events are open to nonmembers in case they want to bring that same friend.]

We truly appreciate your support. Please let us know if you have any questions.

Thank you!

[Developing honor society name]
[Developing honor society contact information]
[Developing honor society website or social media link]