\_\_\_\_\_ Have you consulted regularly with STTI chapter development staff about the process and requirements for starting a

 chapter?

\_\_\_\_\_ Does the school have a baccalaureate, masters, or doctoral program or equivalent?

\_\_\_\_\_ Is the school’s nursing program accredited/approved via:

|  |  |
| --- | --- |
| **Check the nursing accreditation awarded:** | **Description of Nursing Program Accreditation or Approval** |
|  | ACEN = Accreditation Commission for Education in Nursing (formerly NLNAC = National League for Nursing Accrediting Commission) |
|  | CCNE = Commission on Collegiate Nursing Education |
|  | CASN = Canadian Association of Schools of Nursing |
|  | Other = \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Please contact STTI chapter development staff. This accrediting body may need pre-  approval from the STTI Governance Committee to determine it is equivalent and  appropriate to STTI standards. |

\_\_\_\_\_ Do you have letters from the school of nursing head and a university official confirming support for a STTI chapter at your school? At the time of application submission, will the letters be less than one year old?

\_\_\_\_\_ Are the honor society’s bylaws based on the most current STTI template and have changes to the bylaws only been made in areas where changes are allowed?

\_\_\_\_\_ Has the honor society established and documented one of the approved equivalent measures of academic achievement listed below, if 4.0 grade point average method of assessment is not used?

|  |  |  |  |
| --- | --- | --- | --- |
| **Check the grading system used:** | **Grading System Description** | **Undergraduate Standard** | **Graduate Standard** |
|  | 4.0 grade point average system | 3.0 grade point average or higher | 3.5 grade point average or higher |
|  | Highly competent, competent, non-competent | Highly competent | Highly competent |
|  | Honors degree classification: First-class honors Upper second-class honors Lower second-class honors Third-class honors | First-class honors or upper second-class honors |  |
|  | Grading scale of 0-20 | Grade of 17 or higher |  |
|  | Grading scale of 1-5(1=highest) | Grade of 1.0 to 1.75 | Grade of 1.0 to 1.25 |
|  | Grading scale of 5-1(5=highest) | Grade of 4.25 to 5.0 | Grade of 4.75 to 5.0 |
|  | Percentage grading system | 70% or higher | 75% or higher |
|  | Cumulative Average (CAV) | 78 or higher | 84 or higher |
|  | Cumulative Satisfactory Academic Progress | 90% Cumulative SAP or higher (highly competent) | 90% Cumulative SAP or higher (highly competent) |
|  | 7.0 grade point average system | 5.0 grade point average or higher | 6.0 grade point average or higher |

 **(If your method of assessment is not listed above, please contact STTI chapter development staff. Your method of assessment will need pre-approval from the STTI Governance Committee.)**

\_\_\_\_\_ Has the honor society followed [STTI membership eligibility criteria](http://www.nursingsociety.org/Membership/ApplyNow/Pages/mem_criteria.aspx) in all membership categories? Has the honor society verified that the number of projected undergraduate inductees does not exceed the number eligible under STTI membership eligibility criteria?

\_\_\_\_\_ Has the honor society maintained a membership roster including inductee type, contact information, and active or inactive status?

\_\_\_\_\_ Has it been more than one year from the time of your first induction?

\_\_\_\_\_ Does your developing honor society have 50 or more active members? Is there evidence of membership growth and sustainability?

\_\_\_\_\_ Has the honor society leadership established and maintained written budgets for each fiscal year? Are the developing honor society’s goals aligned with the planned budgets? Are membership fees aligned with budgetary needs?

\_\_\_\_\_ Does your honor society have a cash reserve of 12 months’ worth of operational expenses or more?

 Has the developing honor society accumulated sufficient funds to sustain:

 \_\_\_Operations (inductions, programs, other member benefits)

 \_\_\_Goals

 \_\_\_Meet future chapter requirements:

* 2 delegates travel & attendance to Biennial Convention House of Delegates sessions every other year
	+ Approximately US$5,000 per biennium for most North America region chapters
	+ Approximately US$6,000-$9,000 per biennium for all non-North American region chapters
* Chapter liability insurance
* Chapter services fee

\_\_\_\_\_ Has the honor society conducted 2 or more programs, one or more induction ceremony, and one annual business meeting for members each year?

 \_\_\_Do programs support the STTI mission, vision, and values?

 \_\_\_Are programs conducted primarily for the benefit of the honor society members?

 \_\_\_Has the honor society developed/planned benefits & services in addition to programming offered to members at the honor society/chapter level?

 \_\_\_Are there programs/benefits that are exclusively for members?

\_\_\_\_\_ Has the honor society collected an annual renewal fee from honor society members at least once?

 \_\_\_Has the honor society retained at least 50-70% of its members?