

Title: Youth Representative

Job Summary: A Sigma Theta Tau International (STTI) youth representative represents STTI to the United Nations Department of Public Information (DPI) and the non-government organization (NGO) community. They attend and/or participate in various United Nations (UN) events/programs/activities with the purpose of gathering information to inform and advise the STTI Global Initiatives department, with the ultimate goal of fulfilling STTI's mission. This role reports directly to Global Initiatives department.

Principal Responsibilities of Youth Representative:

- Attend United Nations briefings, special sessions or meetings an average of once a month (minimum of twelve times a year)
- Attend UN youth representative meetings as available, to discuss and chart activities and participate in the development of the youth representative role of the United Nations DPI/NGO (these meetings are held monthly - how many should be the target to attend?)
- Participate in, and stimulate dialogue and conversation within, the STTI community regarding UN programs, goals and activities
- Participate as available in STTI sponsored UN activities and presentations
- Document and communicate the UN experience to the Global Initiatives department, for dissemination to our chapters, members and regions
- Participate in a one day meeting regarding your role and responsibility as a STTI youth representative presented by STTI
- Attend an orientation sponsored by the UN to learn about the UN and what it means to be a youth representative
- Engage with other STTI youth representatives and the Global Initiatives department to coordinate STTI UN presence
- Participate in a monthly conference call with the Global Initiatives department

Minimum Requirements:

- Some travel required to attend UN events in New York
- Between the ages of 18 and 32 at time of application
- Be an active STTI member throughout the term of service
- Serve a two year term during the duration of STTI's biennium; option of applying to renew for a second, two year term
- May not hold another position at the regional/global level with STTI while in the role of UN youth representative
- Submit receipts and reports for reimbursement within one month of activity.

Principal Responsibilities of STTI:

- Engage youth representative participation in STTI sponsored activities and presentations affiliated with the UN
- Authorize a UN grounds pass which allows access to UN headquarters in New York city (USA)
- Host a monthly conference call with STTI youth representatives
- Promote and disseminate the work of the STTI UN youth representatives to STTI members and other interested audiences
- Feature the STTI UN youth representatives on the STTI Global Initiatives department website
- Supplemental reimbursement for travel and food expenses upon submission of receipts and report of activities, up to a maximum of US \$70 per month